

**F. No. 3/15/2012/CBSP**  
**Government of India**  
**Ministry of Tourism**  
**HRD Division**

**Hunar-Se-Rozgar Tak- Sena Ke Sahyog Se**

( A training programme in tie-up with the Army to create employable skills )

**I Objectives**

To take the Hunar-Se-Rozgar Tak (HSRT) initiative forward in a synergy of efforts of the designated hospitality institutes and the army units. The intended outcome : i) accessing and availing the training infrastructure under the Army, and ii) enriching the larger HSRT Initiative by a sub-stream of trained persons imbued with the spirit of military discipline and hardiness.

**II Implementation**

The Programme will be implemented by specifically designated Institutes of Hotel Management (IHMs) as **off-campus** academic effort. The indicated Army Units will be the co-implementers. For each tie-up, there will be a committee comprising the Principal of the IHM and the Army Unit In-Charge or his nominee of appropriate level to co-ordinate and steer the effort. While the IHM will be largely concerned with academics, the Army Unit will be responsible for the administration and discipline.

**III Target group**

Persons in the age group of 18 to 28 years and minimum eighth pass. The age will be reckoned on the first of January of the year in which the training programme is advertised.

**IV Courses offered**

- i) A six week full time course in Food & Beverage Service, also covering house-keeping (36 training days / 8 hours a day), and
- ii) An eight week full time course in Food Production (48 training days / 8 hours a day).

Each course will also have a built-in emphasis on (a) improving the trainees in behaviour and attitudes in order to enhance their market acceptability, and (b) physical fitness and discipline. For the latter, there will be an exclusive period on each training day.

## **V Intake**

The effort will be to enlist 40 students for a training course. There could be drop outs. However, in no circumstance a course with less than 25 students will be conducted.

## **VII Selection**

The Army Unit will invite applications for the courses annually through Press advertisement. A register of applications which will also indicate the date of receipt of each application will be maintained. While the candidates will be taken on first-cum-first -admitted basis, the Army Unit will have the discretion of rejecting applications without assigning reasons. The IHM concerned will complement the effort of the Army Unit by putting the advertisement on its Website. The Army Unit may issue, based on requirement, more than one advertisement in a year in consultation with the IHM.

## **VIII Course frequency**

Subject to the availability of candidates, the Army Unit will conduct, at a minimum, eight courses of 6-week duration and six of 8-week duration.

## **IX Faculty**

The IHM will provide one teaching associate for each course. The arrangement will be contractual and the monthly remuneration of a teaching associate will be at a rate fixed by the Central ministry of Tourism from time to time. While engaging teachers, the IHM will keep in view the annual schedule of training courses finalized by the Army Unit. A teaching associate will report and accountable to the Army Unit during the period of contract. However, in case of his / her absence for any reason, the IHM will make alternative teaching arrangement in the interim.

## **X Application fees**

There will be no application or course fees chargeable to the applicant / eventual trainee.

## **XI Course contents**

The syllabus and training modules already in place for the general HSRT courses will be used. However, the Army Unit will have the discretion to customize the same in consultation with the IHM to cater to its own as also to the local industry requirements.

## **XII Stipend**

A trainee will be paid a stipend of Rs.1,500/- in respect of Food & Beverage course and Rs.2,000/- in respect of Food Production course. The stipend will be paid by the Army Unit on fortnightly basis in equal instalments.

## **XIII Uniform**

The Army Unit will provide to each trainee two sets of uniform at a cost not exceeding Rs. 1900/-. The Army Unit will have the discretion of either procuring the uniforms from the Handicrafts & Handloom Export Corporation of India as per the existing arrangement or work out an arrangement of their own. This will also include a redesigning of the uniform so as to be in sync with the armed forces conventions and traditions.

## **XIV Lunch**

The Army Unit will provide lunch to the trainees @ Rs. 70/- per day per trainee.

## **XV Stay Arrangement**

The Army Unit will lodge the trainees free of cost. However in case this is not possible, the Army Unit will make arrangement for the stay of the trainees nearby taking premises / quarters on rental basis. The expenditure on this account shall not exceed Rs. 2000/- per trainee.

## **XVI Certification**

The trainees with minimum attendance of 90 % will be required to appear in an end-of-the-course test and those who pass successfully will be awarded joint certificate of the Army Unit and the IHM. For the purpose of this test, there will be one internal and one external examiner – the latter will be drawn from a panel of experts maintained by the National Council for Hotel Management & Catering Technology. The Army Unit will have the discretion for reasons recorded to relax the attendance norm by 10% for the purpose of stipend and appearance in test.

## **XVII Pass-out / placement records**

The IHM concerned will put the names of pass-outs, together with their contact addresses, as also their employment status, on its website.

### **XVIII Funding of the Programme**

The Programme will be funded under the MoT's Scheme of Capacity Building for Service Providers. The funds will be paid to the IHM which in turn pay the Army Unit advance or reimburse it to cover expenditures on the following items:

- i) Uniforms subject to a maximum of Rs. 1900/- per trainee
- ii) Stipend @ Rs. 2000/- for 8- week course and Rs. 1500/- for 6-week course
- iii) Tool kit @ Rs. 400/- per trainee
- iv) Course material @ Rs. 1000/- per trainee
- v) Lunch @ Rs. 70/- per trainee
- vi) Certification fees @ Rs. 500/- per trainee.
- vii) Stay arrangement subject to maximum of Rs. 2000/- per trainee on production of rent receipt. This will be admissible in case the Army Unit is not in a position to accommodate the trainees free of cost and arrange for the same on rental basis.
- viii) Actual cost of advertising the training programmes.

### **XIX Assistance to the IHM**

The MoT will pay the following assistance to the IHM, per trainee :

	6 week course	8 week course (in Rs.)
i) Training Fee	1500.00	2000.00
ii) Course Material	1000.00	1000.00
iii) Certification fee	500.00	500.00
iv) Uniform	1900.00	1900.00
v) Tool Kit	400.00	400.00
vi) Lunch Charges	2520.00	3360.00
vii) Miscellaneous expenses	250.00	375.00
viii) Add 10% Administrative* Charges as provided for	807.00	954.00
ix) Add stipend	1500.00	2000.00
Total Expenditure on training:	10377.00	12489.00

- Will be limited to 5% if the location of the training programme and the implementing IHM are in the same city.

The following will also be paid to the Army Unit over and above:

- i) Actual expenditure on advertising the programme; and
- ii) Cost to cover stay arrangement, where made by the Army Unit, for trainees subject to a ceiling of Rs. 2000/- per trainee.

**XX Training Infrastructure**

The Army Unit will provide the infrastructure for training free of cost.

**XXI Employment Facilitation**

The Army Unit and the IHM will make conscious effort to facilitate employment of the pass-out from this Programme.

**XXI Formalization of the tie-up**

The tie-up between the IHM and the Army Unit will be in terms of a formal **understanding** which will incorporate the dispensation detailed hereinabove.

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